



# AGENDA

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## SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting  
Wednesday, June 15, 2011  
6:30 p.m.

Solano Community College  
Administration Building, Room 626  
4000 Suisun Valley Road  
Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ROLL CALL**

Denis Honeychurch, J.D., President  
A. Marie Young, Vice President  
Sarah E. Chapman  
James M. Claffey  
Pam Keith  
Phil McCaffrey  
Rosemary Thurston  
Lexi Parmer, Student Trustee  
Tom Henry, Special Trustee  
Jowel C. Laguerre, Ph.D., Secretary

4. **APPROVAL OF AGENDA**
5. **COMMENTS FROM MEMBERS OF THE PUBLIC**
6. **CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator  
Agency Negotiator: Karen Ulrich  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release  
(No additional information required.)
- (c) Conference with Real Property Negotiator  
Property: 2000 N. Village Parkway, Vacaville, California 95688  
Negotiating Party: Jowel C. Laguerre, Ph.D.  
Negotiating Parties: Solano Community College District and Sierra Properties  
Under Negotiation: Price and Terms of Payment

7. **RECONVENE REGULAR MEETING**
8. **REPORT OF ACTION TAKEN IN CLOSED SESSION**
9. **REPORTS (NO ACTION REQUIRED):**

- (a) Associated Students of Solano College (ASSC)
- (b) Superintendent
  - *Accreditation Status Update*
  - *Banner Update*
  - *Institutional Advancement Update*
  - *Measure G Bond Program Update*
  - *Special Trustee Update*

**10. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

*Superintendent-President*

- (a) Minutes for the Meeting of May 18 and June 1 will be approved at a future meeting.
- (b) Donation, Page 1

*Human Resources*

- (c) Employment – 2010-2011; Employment – 2011-12; Gratuitous Service; Request for Reduced Workload; Request for Unpaid Leave of Absence, Page 2

*Finance and Administration*

- (d) Warrant Listings, Page 10

**11. ITEMS REMOVED FROM CONSENT AGENDA**

**12. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE**

- (a) Resignations to Retire – Dale DeFreece, Dyana Fuller, Robert Myers, Page 11
- (b) Resolution Honoring Leslie Rota, Page 12
- (c) Resolution Honoring Claudia Purvis, Page 14

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

*Superintendent-President*

- (a) 2011-12 Goals for Solano Community College District Governing Board and Superintendent-President, Page 16

*Human Resources*

- (b) Administrative Leadership Group Proposed New Job Description – Grants and Resource Development Manager, Page 20
- (c) Administrative Leadership Group Proposed New Job Description – Dean of the School of Human Performance and Development, Page 23
- (d) Solano Community College and the Administrative Leadership Group Agreement for 2010-11 and 2011-12 Academic Years, Page 30

*Finance and Administration*

- (e) Tentative District Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2011-12, Page 31
- (f) Solicit Request for Proposals (RFP) for an Investment Banker/Underwriter and Public Opinion Polling Firm, Page 50

*Academic and Student Affairs*

- (g) State Small Business Jobs Act Funding for the Small Business Development Center, Page 51
- (h) Federal Small Business Jobs Act Funding for the Small Business Development Center, Page 52

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Children’s Program Funding, Page 53
- (b) Draft Bookstore Request for Proposal, Page 54

**15. ANNOUNCEMENTS**

**16. ITEMS FROM THE BOARD**

**17. ADJOURNMENT**

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